



Annex No. 1 to P-BI-10
INFORMATION CLAUSE ON PERSONAL DATA PROCESSING FOR
CUSTOMERS AND CONTRACTORS

Release date:
30/09/2023

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1. Dear Sir/Madam, the administrator of your personal data is Fabryka TURAS Sp. z o. o.; ul. Portowa 5, postal code 76-200 Słupsk, REGON: 771565191 , NIP: 839-28-29-363 , hereinafter referred to as **the "Administrator"**.
2. You can contact the Administrator in writing at the address indicated above.
3. We have appointed a Representative for the Information Security Management System. This is the person you can contact in all matters concerning the processing of personal data and the exercise of rights related to data processing. You can contact the Representative for the ISMS via e-mail: **odo@turas.pl**
4. Your data will be protected and processed for the purpose of:
 - a) performance of contracts (pursuant to Article 6 paragraph 1 letter (b) of the GDPR), i.e. in order to consider the offer and perform the contract – the legal basis for the processing of your data is the necessity of their processing to perform the contract or taking action on request before concluding the contract;
 - b) marketing of the Administrator's own products or services (Article 6, paragraph 1, letter (f) of the GDPR) – our legitimate interest is to inform about our commercial offer;
 - c) the implementation of our legitimate interest consisting in the possible determination or pursuit of claims or defense against claims (the legal basis for processing is art. 6 sec. 1 letter f of the GDPR) – the legal basis for data processing is the legitimate interest pursued by the Controller, consisting in enabling the Controller to defend the rights vested in the Controller.
5. Your personal data is processed only to the extent necessary to achieve the above objectives. Your data will not be transferred to any other entities except: a carrier or intermediary carrying out shipments on behalf of the Administrator, suppliers of IT systems and IT services of the Administrator, entities providing the Administrator with services necessary to perform the contract concluded with you, including legal services, postal operators and couriers, banks in the scope of making payments, certain persons performing regulated professions, such as lawyers. We do not share your data with any other recipients except entities authorized under the law.
6. The Administrator does not plan to transfer your personal data to a third country or an international organization. However, if such transfer is necessary, the Administrator ensures that it will use appropriate safeguards, such as binding corporate rules (BCR) and only if the EC determines by decision that a specific third country ensures an adequate level of data protection.
7. Your personal data will be stored for the period necessary to achieve the purpose for which you have given your consent, with systematic control of the assessment of their usefulness, no longer than every 3 years from the date of their entry. They will be processed for the period of validity of the offer or the duration of the contract, but no longer than for the duration of the contract, and in the case of consent - until the consent is withdrawn. To the extent that the data are processed for the purpose of sending marketing content to you, they will be processed until the consent is withdrawn or an objection is raised to such processing. The period of personal data processing may be extended each time by the limitation period for claims if the processing of personal data is necessary for the Controller to pursue possible claims or defend against such claims. After this period, the data will be processed only to the extent and for the time required by law, including tax and accounting law.
8. You have the right to access your personal data, the right to rectify your personal data, the right to delete your data (the so-called "right to be forgotten"), the right to limit processing of your personal data, the right to transfer data, the right to object to the processing of your personal data, to obtain a copy of the



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data. The indicated requests can be submitted to the address provided above. For evidentiary purposes, we kindly ask you to submit applications in writing. At the same time, we inform you that the use of some rights may be limited due to generally applicable legal provisions, which the Administrator is obliged to apply.

9. In connection with the processing of your personal data by the Administrator, you have the right to lodge a complaint with the supervisory authority - the President of the Personal Data Protection Office, if you believe that the processing of personal data violates the provisions of the GDPR.
10. You have the right to object to the processing of your personal data for the purpose of sending you marketing content. In addition, you have the right to object to the processing of personal data for purposes resulting from the legally justified interests of the ADO for reasons related to your special situation.
11. Providing your personal data is voluntary, but necessary to place and execute an order and conclude a sales contract.
12. Based on your personal data, the Administrator *will not* make automated decisions, including decisions resulting from profiling*.

* Profiling means any form of automated processing of personal data consisting in the use of personal data to evaluate certain personal aspects of a natural person, to analyze or predict aspects relating to that natural person's work, economic situation, health, personal preferences, interests, reliability, behaviour, location or movements.